

Pool Rental Checklist

Start of day

- Make sure the pool is filled so that no more than 2/3 of the tile is above water (when filling pool, always, always, always set a timer – you will forget otherwise)
- Open umbrella
- Make sure that the Pool Rules are on the table with extra copies of the Liability Waiver and a pen
- Check pool cleaner and pull it gently off the rock if it is stuck there
- Clean out the pool filter basket, if needed, and empty in clean green
- Clear cobwebs on fence near gate and in gazebo
- Blow leaves off putting green, if needed

15 minutes before renters arrive

- Wipe down the table and chair arms with disinfectant spray and a clean wet rag
- Clean up pool toys and put them on top of toy chest
- Make sure downstairs bathroom is flushed and clean and has toilet paper and paper towels for hands. Wipe down counter and all handles with disinfectant spray and clean rag

When renters arrive

- Put on a mask and greet them in the front yard and walk them to the pool
- Show them where the bathroom is in the main house and instruct them to use masks when they enter the house
- Show them how to turn on and off the fountain
- Mention that instructions for the speaker and Wifi are on the instruction sheet
- If they didn't email the liability waiver, make sure all adults sign a copy before swimming
- Remove your mask when you are on the lawn and away from the guests, so they can see your face. Let them know they can call or text you with any questions.
- If there is nobody renting the pool immediately after the rented time (Swimply always puts an hour between renters, so you should be able to do this every time), tell the renters that they can take an extra 15 minutes to leave

End of day

- Close umbrella
- Ensure everything is clean and tidy and clean up any spills